

AGENDA

Meeting: Malmesbury Area Board
Place: Charlton Village Hall, The Street, Charlton, Malmesbury, SN16 9DL
Date: Tuesday 17 September 2019
Time: 7.00 pm

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm.

Please direct any enquiries on this Agenda to Craig Player Democratic Services Officer, direct line 01225 713191 or email craig.player@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr John Thomson, Sherston (Chairman)
Cllr Toby Sturgis, Brinkworth (Vice-Chairman)
Cllr Gavin Grant, Malmesbury
Cllr Chuck Berry, Minety

RECORDING AND BROADCASTING NOTIFICATION

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

Parking

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Time
<p>1 Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p>	7.00 pm
<p>2 Apologies for Absence</p>	
<p>3 Minutes (<i>Pages 1 - 8</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 09 July 2019.</p>	
<p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 Blue Lights Updates (<i>Pages 9 - 24</i>)</p> <p>To receive updates from the following partners:</p> <ul style="list-style-type: none"> a) Wiltshire Police b) Wiltshire Fire and Rescue Service 	7.05 pm
<p>6 Wiltshire Safe and Warm Project</p> <p>To receive a presentation from Paola Aldana from the Safe and Warm Wiltshire team on how to achieve a warmer, healthier home and affordable energy bills.</p>	7.20 pm
<p>7 Community Services for Older People</p> <p>To hear from the following colleagues on the different roles and services that help and support older and more vulnerable people in our communities:</p> <ul style="list-style-type: none"> • Cllr Laura Mayes (Cabinet Member for Adult Social Care, Public Health and Public Protection) • Kate Blackburn (Wiltshire Council Public Health Consultant) • Ellen Blacker (Malmesbury Health and Wellbeing Champion) 	7.40 pm
<p>8 Area Board Funding (<i>Pages 25 - 32</i>)</p> <p>To consider the following applications for funding from the Area Board's 2019/20 budget:</p> <ul style="list-style-type: none"> a) Community Area Grants <ul style="list-style-type: none"> 1. Lea Village Hall Committee - £1,399 towards a new disabled access, door and ramp 2. Sherston Preschool - £2,500 towards new fencing around the new Sherston Preschool 	8.00 pm

	<ul style="list-style-type: none"> b) Local Youth Grants <ul style="list-style-type: none"> 1. Wessex Week - £360 for archery and axe throwing for young people during Malmesbury's Wessex Week in October c) Health and Wellbeing Grants <ul style="list-style-type: none"> 1. Wiltshire Rural Music - £400 for a Music on the Move project. 	
9	<p>Partner Updates (<i>Pages 33 - 36</i>)</p> <p>To receive updates from the following partners:</p> <ul style="list-style-type: none"> a) Town and Parish Councils b) Health & Wellbeing Champion c) Riverside Centre d) Malmesbury and the Villages Community Area Partnership (MVCAP) e) Healthwatch Wiltshire f) Wiltshire Clinical Commissioning Group (CCG) 	8.15 pm
10	<p>Community Area Transport Group (<i>Pages 37 - 48</i>)</p> <p>The Area Board will be asked to consider the recommendations from the 03 September 2019 Malmesbury Community Area Transport Group (CATG) meeting outlined in the report.</p>	8.30 pm
11	<p>Chairman's Announcements (<i>Pages 49 - 56</i>)</p> <p>The Chairman will provide information about:</p> <ul style="list-style-type: none"> a) Downland School Consultation b) How Dementia Friendly is Wiltshire? c) Representation on Special School Provision in North Wiltshire d) Recycling Week 2019 	8.35 pm
12	<p>Urgent items</p> <p>Any other items of business which the Chairman agrees to consider as a matter of urgency.</p>	
13	<p>Evaluation and Close</p> <p>The next meeting of the Malmesbury Area Board will be held in November with a youth theme – further details and date to follow.</p>	8.45 pm

MINUTES

Meeting: MALMESBURY AREA BOARD
Place: Riverside Community Centre, Gloucester Road, Malmesbury, SN16
9JS
Date: 9 July 2019
Start Time: 7.00 pm
Finish Time: 8.45 pm

Please direct any enquiries on these minutes to:

Craig Player Democratic Services Officer, Tel: 01225 713191 or (e-mail) craig.player@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr John Thomson (Chairman), Cllr Toby Sturgis (Vice-Chairman), Cllr Gavin Grant and Cllr Chuck Berry

Wiltshire Council Officers

Craig Player (Democratic Services Officer), Penny Bell (Community Engagement Manager) and Dominic Argar (Technical Support Officer)

Town and Parish Councillors

Malmesbury Town Council – Kim Power
Ashton Keynes Parish Council – Deborah Clogg
Brinkworth Parish Council – Susan Walklate
Brokenborough Parish Council – Bon Tallon
Crudwell Parish Council – Peter Gilchriest
Great Somerford Parish Council – Christopher Blount
Lea & Cleverton Parish Council – John Cull
Oaksey Parish Council – Richard Moody
Sherston Parish Council – John Matthews
St Paul Malmesbury Without Parish Council – Roger Budgen

Partners

Police – Inspector Mark Luffman and PC Rachel Davis
Fire – Station Manager North West Wiltshire Darren Nixon

Total in attendance: 38

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
39	<u>Election of Chairman</u> Resolved To appoint Cllr John Thomson as Chairman of Malmesbury Area Board for the 2019/2020 municipal year.
40	<u>Election of Vice-Chairman</u> Resolved To appoint Cllr Toby Sturgis as Vice-Chairman of Malmesbury Area Board for the 2019/2020 municipal year.
41	<u>Chairman's Welcome and Introductions</u> The Chairman welcomed everyone to Malmesbury Area Board and introduced Councillors and Officers present.
42	<u>Apologies for Absence</u> Apologies were received from Ellen Blacker, Diane Wood, Helen Wallace and Charles Cook.
43	<u>Minutes</u> The minutes of the meeting held on 07 March 2019 were approved and signed as a correct record.
44	<u>Declarations of Interest</u> Cllr Gavin Grant declared a non-pecuniary interest in the youth grant application from HEALS as he is a Trustee of the organisation.
45	<u>Chairman's Announcements</u> The Chairman drew attention to the written updates highlighted in the agenda pack: <ul style="list-style-type: none"> • Healthier Communities • Winter Weather Preparations • Highways Improvement Traffic Survey Requests • Annual Town and Parish Council Report • Adult MASH (Multi-Agency Safeguarding Hub) - telephone number: 0300 4560 111 • Philip Whitehead appointed Leader of Wiltshire Council and appointments

	<p>made to the council's cabinet: http://www.wiltshire.gov.uk/news/articles/philip-whitehead-appointed-wiltshire-council-leader</p> <ul style="list-style-type: none"> • Area Board's revenue funding windfall to be dedicated to Health and Wellbeing initiatives.
46	<p><u>Blue Lights Update</u></p> <p>Wiltshire Police – the written update and following points were noted:</p> <ul style="list-style-type: none"> • There had been increased police patrols in The Cloisters and Malmesbury town centre due to reports of underage drinking and anti-social behaviour. Wiltshire Police is working closely with Wiltshire Council to address these issues. <p>Wiltshire Fire and Rescue Service – the written updates and following points were noted:</p> <ul style="list-style-type: none"> • The Area Board were advised of safety precautions while camping and caravanning. • There had been five call outs in April, one of which was a false alarm, and one call out in May. • Wiltshire Fire and Rescue Service were recruiting on-call firefighters, and those interested in applying were encouraged to use the following link: https://www.dwfire.org.uk/working-for-us/on-call-firefighters/ or contact Darren Nixon directly.
47	<p><u>Appointment to Working Groups and Outside Bodies</u></p> <p>The following appointments to Working Groups and Outside Bodies were made for the forthcoming year:</p> <p>Working Groups:</p> <ol style="list-style-type: none"> a) Community Area Transport Group (CATG) – Cllr John Thomson, Cllr Toby Sturgis, Cllr Gavin Grant and Cllr Chuck Berry b) Local Youth Network Management Group – Cllr John Thomson, Cllr Toby Sturgis, Cllr Gavin Grant and Cllr Chuck Berry c) Health and Wellbeing Champion – Ellen Blacker d) Health and Wellbeing Group – Cllr Chuck Berry <p>Outside Bodies:</p> <ol style="list-style-type: none"> a) Malmesbury and the Villages Community Area Partnership (MVCAP)

	<p>b) Malmesbury Community Trust – Cllr John Thomson</p> <p>c) Malmesbury Local Youth Network (LYN) – Cllr John Thomson, Cllr Toby Sturgis, Cllr Gavin Grant and Cllr Chuck Berry</p>
48	<p><u>Planning Enforcement</u></p> <p>The Area Board received a presentation from Cllr Toby Sturgis on Wiltshire Council’s planning enforcement function.</p> <p>Matters highlighted in the course of the presentation and discussion included: who deals with enforcement; common breaches of planning control; how to make an enquiry; the formal enforcement action process; local and national policy guidelines; permitted development rights and the procurement of a new IT system that will modernise the council’s planning function.</p> <p>The Area Board also gave its thanks to the Enforcement Team, and Allan Brown in particular, for their hard work and dedication in the Malmesbury area.</p>
49	<p><u>Malmesbury on England's newest Touring Route, the Great West Way</u></p> <p>The Area Board received a presentation from Lesley Wood on the Great West way touring route which passes through Malmesbury.</p> <p>Matters highlighted in the course of the presentation and discussion included: the Malmesbury Town Team; the Discover Malmesbury brand; which areas the route passes through; its multi-modal accessibility; destination partners and designate ambassadors; the Great West Way team; highlights from Malmesbury’s activity and future projects.</p>
50	<p><u>Area Board Funding</u></p> <p>a) Community Area Grants</p> <p>The Area Board noted the £1000 awarded to Malmesbury Youth Football Club for end of season improvements under delegated authority.</p> <p>Consideration was also given to two applications made to the Community Area Grant Scheme as follows:</p> <p>Resolved</p> <ol style="list-style-type: none"> 1. To award Malmesbury Town Council £2500 for Newnton Grove Play Area. 2. To award Malmesbury Bowls and Social Club £780 for maintenance equipment for its artificial bowls green.

	<p>b) Local Youth Grants</p> <p>Consideration was given to two applications for Local Youth funding as follows:</p> <p>Resolved</p> <ol style="list-style-type: none"> 1. To award HEALS £1059 for its summer programme. 2. To award Mind Reset £1,217.50 (50% of the project cost) for five mental wellbeing workshops for sports coaches, subject to the following conditions: <ol style="list-style-type: none"> a) 50% match funding being obtained. b) A review of the project after the first two workshops, with the remaining three taking place subject to consultation with the Community Engagement Manager (i.e. an option to end the project after workshop two, if required, with remaining funds to be returned to the area board). c) Work in partnership with Malmesbury School to potentially hold one of the workshops at the school.
51	<p><u>Partner Updates</u></p> <ol style="list-style-type: none"> a) Sherston Parish Council <ul style="list-style-type: none"> • Sherston Boules Festival was set to take place on 13 July and it would be celebrating 34 years since it began. b) Riverside Centre <ul style="list-style-type: none"> • The Area Board congratulated the Trustees of the Riverside Centre for winning the Queen’s Award for Voluntary Service. c) Malmesbury and the Villages Community Area Partnership (MVCAP) <ul style="list-style-type: none"> • The Wiltshire Forum for Community Area Partnerships (WFCAP) would cease to exist due to difficulties with funding. d) Healthwatch Wiltshire – the written update was noted. e) Wiltshire Clinical Commissioning Group (CCG) – the written update was circulated at the meeting and the following point noted: <ul style="list-style-type: none"> • Wiltshire, BaNES and Swindon CCGs had now agreed to apply to merge. • Prior to submitting the application each CCG will engage with stakeholders, and the GP membership of each CCG will then vote on a final decision.

52	<p><u>Community Area Transport Group</u></p> <p>The Chairman drew the Area Board's attention to the recommendations from the 11 June 2019 Community Area Transport Group meeting outlined in the report.</p> <p>Resolved</p> <p>To adopt the recommendations of the Community Area Transport Group as outlined in the report.</p>
53	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
54	<p><u>Future Area Board Arrangements</u></p> <p>The Area Board discussed the possibility of reducing the number of Area Board meetings, and focusing future meetings around local priorities identified at the upcoming Joint Strategic Needs Assessment event.</p> <p>Matters highlighted in the course of the presentation and discussion included: the importance of Area Board meeting to town and parish councils; effective communication with town and parish councils; the need to engage with a wider range of people in our communities and parish and town councils working together to find the best and most affordable services.</p>
55	<p><u>Date of Next Meeting</u></p> <p>The next meeting of the Malmesbury Area Board will be held on Tuesday, 17 September 2019, 7.00 pm at Charlton Village Hall, The Street, Charlton, Malmesbury, SN16 9DL.</p>

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WILTSHIRE POLICE

MALMESBURY CPT AREA BOARD REPORT

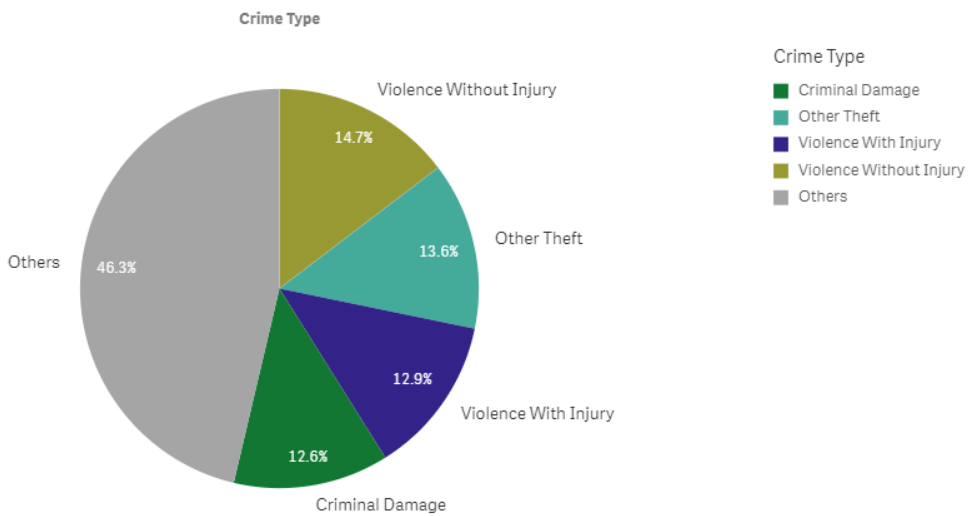


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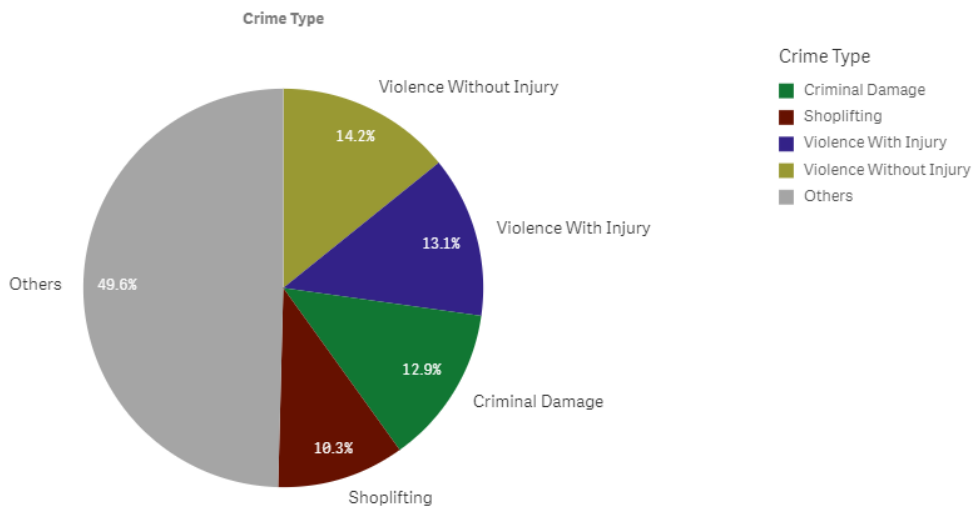
September 2019

PERFORMANCE

Your Area - Five Highest Crime Groups (Previous 12 months)



Force Area - Five Highest Crime Groups (Previous 12 months)



Wiltshire North CPT - crime and incident demand for the 12 months to July 2019

WILTSHIRE POLICE

MALMESBURY CPT AREA BOARD REPORT



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September 2019

Force-wide

- Wiltshire Police has reduced the volume of recorded crime by 1% in the 12 months to July 19 and continues to have one of the lowest crime rates in the country.
- Our service delivery remains consistently good.
- In July, we received 9,653 999 calls which we answered within 4 seconds on average and 14,474 101 calls which we answered within 1 minutes 44 seconds on average.
- In July, we also attended 1,862 emergency incidents within 10 minutes and 49 seconds on average.
- Wiltshire Police has seen a 26% reduction in vehicle crime and 20 per cent in burglary in the 12 months to June 2019. These are the most improved trends in the country.
- The Crime Survey of England & Wales recently ranked Wiltshire as one of the top forces nationally for public confidence. It covers the 12 months to December 2018 The publication can be found here: WWW.CRIMESURVEY.CO.UK

For more information on Wiltshire Police's performance please visit:

PCC's Website - <https://www.wiltshire-pcc.gov.uk/article/1847/Performance>

HMICFRS Website - <https://www.justiceinspectrates.gov.uk/hmicfrs/police-forces/wiltshire/>

Police.uk - <https://www.police.uk/wiltshire>

WILTSHIRE POLICE

MALMESBURY CPT AREA BOARD REPORT

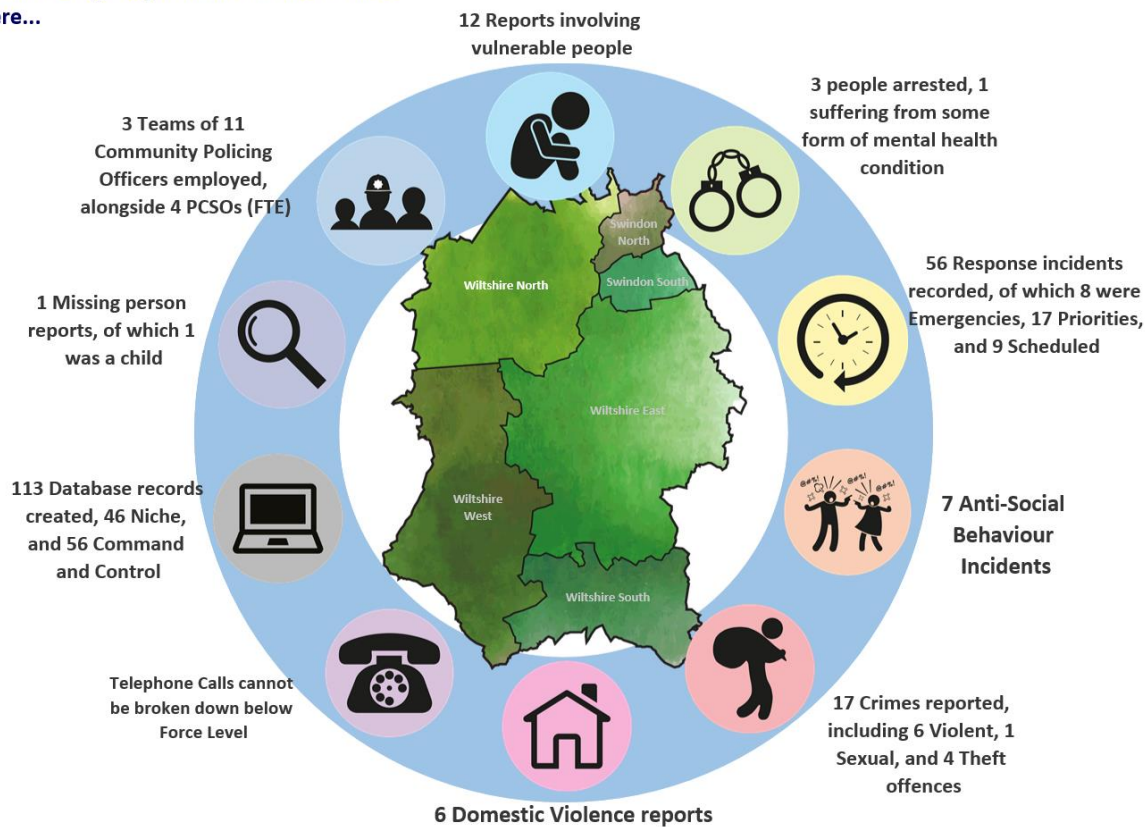


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September 2019

Area specific

On an average day in Wiltshire North there were...



Wiltshire North CPT Demand Overview – 12 months to July 2019

- Insert any performance stats relating to CPT priorities (CPT to do)



WILTSHIRE POLICE

MALMESBURY CPT AREA BOARD REPORT



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HIGH LEVEL CPT UPDATES:

INCIDENTS TO NOTE:

20/06//2019 – CRIME – BURGLARY, RESIDENTIAL (DWELLING)

HONEY LANE, NORTON. WILTSHIRE

Unknown suspect(s) have smashed a small pane of glass to open a window. Suspect(s) have attempted to break into a stable where a lawn mower is stored, but failed to gain access. Suspect(s) has broken off the lock of the storage container within the grounds of the property, suspect has entered the container but not believed to have stolen any contents, other than the broken locks.

05/07/2019 – CRIME – ATTEMPT BURGLARY, RESIDENTIAL (DWELLING)

THE STREET, BRINKWORTH, NR. MALMESBURY

Whilst occupants were away on holiday, suspect(s) have tried to gain entry into a home by forcing entry via the front door of the property. No entry was gained.

04/08/2019 – CRIME – BURGLARY, RESIDENTIAL (DWELLING)

UPPER MINETY, NEAR MALMESBURY.

Unknown suspect(s) have gained entry to the property via a rear study window which has been forced open, messy search conducted, cash and jewellery taken. Stole cash and jewellery.

16/08/2019 – CRIME – BURGLARY, RESIDENTIAL (DWELLING)

FLISTERIDGE ROAD, UPPER MINETY.

A known male suspect has gained entry into a property and stolen a bottle of wine. The male was located by Police and arrested for burglary. This male is due in court at the end of September. This same male has been issued with a Community Protection Warning.

The Community Protection warning has been issued to protect the local community, if the offender re-offends.

WILTSHIRE POLICE

MALMESBURY CPT AREA BOARD REPORT



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21/08/2019 – CRIME – ASSAULT, MALMESBURY TOWN CENTRE.

On 21st August Police were called to a '999' report near to the town centre, Malmesbury. A male was located and arrested for 4 separate offences, Affray, threats to kill, assault and criminal damage. This male has been charged with all 4 offences and will be attending court in the near future.



WILTSHIRE POLICE

MALMESBURY CPT AREA BOARD REPORT



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YOUR CPT – Wiltshire North



Inspector Mark Luffman



Sergeant Don Pocock

Community Co-ordinators:



PC Hazel Anderson (Chippenham and Corsham)



PC Steve Carroll (Calne)



PC Rachel Davies (Royal Wootton Bassett, Malmesbury and Cricklade)

To be added by CPT Inspector

- Info on who are the local policing team and geographical area they cover
- Any upcoming surgeries or meetings planned

You can find out more about Wiltshire North CPT, including news stories and contacts for local officers, on our website: www.wiltshire.police.uk/WiltshireNorth

WILTSHIRE POLICE

MALMESBURY CPT AREA BOARD REPORT



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LOCAL PRIORITIES

CPT Inspector to update progress on each

PRIORITIES FOR WILTSHIRE NORTH CPT	UPDATE
Priority 1:	
Priority 2:	
Priority 3:	
Priority 4:	



WILTSHIRE POLICE

MALMESBURY CPT AREA BOARD REPORT



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September 2019

HIGH LEVEL PCC UPDATES

- **Pay increase** - Police Officers are to receive a 2.5% pay increase as agreed by the Government. This is welcome news and well deserved, I only hope that the same increase is also afforded to police staff as well. However, it is expected that we will have to meet this increase from existing Wiltshire Police budgets and that no further funding will come from the Government to fund this rise, which is disappointing and I continue to lobby the Government for fairer funding in Wiltshire.
- **PCSOs** - Last month Wiltshire Police Federation, which represents police officers within the Force, wrote an open letter suggesting that the Force should 'axe PCSOs' and recruit police constables instead. Both the Chief and I strongly refuted this suggestion. We both recognise the key role that PCSOs play in community engagement, intelligence gathering and supporting the most vulnerable. The role of a PCSO is a completely different one to that of a police constable and they play a key role in our community policing teams.
- **Additional police officers** - I was pleased to hear the new Prime Minister's commitment to policing and his promise of 20,000 additional police officers in the next three years. We don't know what this will look like in terms of how many more we will get in Wiltshire but I trust that more detail will soon be forthcoming. I do have some concerns around the practicalities of recruiting so many officers in such a short period of time and it certainly won't happen overnight, with it taking around a year to recruit and train an officer before they're able to go on the beat, but his commitment to strengthening our police forces is welcome nonetheless.

HIGH LEVEL FORCE UPDATES

- **Youth crime** – A Government report into the increase in youth violence has been welcomed by the Force. Chief Constable Kier Pritchard has said that although there hasn't been a significant increase in Wiltshire, it is still a concerning issue for local people. He is calling for a multi-agency approach and focused on the need to engage with young people to help prevent them from falling into a life of crime.
- **Rural crime** – Wiltshire has bucked the national trend when it comes to rural crime, recording a 36% year-on-year drop when it comes to the amount of money this type of crime is costing people in the county. This is believed to be due to the focus our Rural Crime Team has placed on crime prevention advice, including the encouragement of CCTV, anti-poaching ditches and the installation of GPS trackers on equipment.

WILTSHIRE POLICE

MALMESBURY CPT AREA BOARD REPORT



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- **Domestic abuse** – As part of our Summer Demand campaign, we have been focusing on highlighting the important topic of domestic abuse and making sure victims know how to access the support available. There is also a focus on encouraging friends and neighbours to report concerns to the police. You can read more online: <https://www.wiltshire.police.uk/article/4820/VIDEO-What-to-do-if-you-have-concerns-your-neighbour-is-being-abused-by-a-partner>

GET INVOLVED

- You can keep up to date with the latest news in your area by signing up to our Community Messaging service – www.wiltsmessaging.co.uk
- You can follow your CPT on social media <https://www.wiltshire.police.uk/Followus>
- More information on your CPT area can be found here: www.wiltshire.police.uk and here www.wiltshire-pcc.gov.uk

FEEDBACK/ACTIONS TAKEN

Malmesbury Area Board Report – 17th September 2019.

Barbecues



Barbecues are great when the sun is shining and you have friends and family to visit, but they do carry a fire risk.

- Always position the barbecue on a level site, away from wooden fencing, sheds and hedges.
- Don't place the barbecue on dry grass or vegetation.
- Use firelighters or barbecue fuel to light the coals – NEVER use petrol or paraffin.
- Keep children and pets well away from the cooking area and never leave the barbecue unattended.
- Be careful when grilling fatty foods, as the fat can cause the coals to flare up.
- Don't move the barbecue until it is completely cool, and make sure any remaining charcoal is cold before disposing of it carefully. Ideally use water to damp down the ashes.
- If using a disposable barbecue, make sure it is completely cold before disposal.
- NEVER dispose of hot barbecue ashes in plastic rubbish bins as this can easily start a fire.
- Always have a bucket of water or garden hose to hand in case a barbecue gets out of hand.
- Make sure the controls and cylinder valves of a gas barbecue are turned off before you change the cylinder, which should be done in a well ventilated area. Always check the connections for leaks.
- Store gas cylinders outside and protect them from direct sunlight and frost.
- Make sure your gas barbecue is correctly serviced and that all joints are tightened, safe and secure.
- Never use a barbecue indoors or inside a tent, as they produce potentially lethal carbon monoxide.

Bonfires and garden safety



Bonfires are very common in the summer, but they can get out of control very easily. If you want to burn off garden waste, here's some safety advice:

- Site any bonfire well away from buildings, fences, trees and garden structures.
- Have a garden hose to hand in case the fire starts to get out of control.
- Don't light a bonfire on a windy day, as it could flare up more than you expect.
- Be courteous to your neighbours – if you're planning a substantial bonfire, let them know, and stay with it at all times to ensure that it remains safe.
- If you're intending to have a large bonfire, please advise Fire Control on 0306 799 0019 or use our [on-line form](#) – we often receive emergency calls from people who can see lots of smoke, and it helps us to know where this could be a controlled burn.
- Never use flammable liquids such as petrol or paraffin to start a bonfire.

Garden equipment

- Refill garden heaters, petrol mowers etc in the open air and don't smoke while doing so.
- Deal with any fuel spillage by allowing it to evaporate, soak into the ground, or cover with an absorbent material.
- Take care when lighting garden heaters and never move when lit. Keep away from flammable materials, such as awnings or laundry lines.
- When using candles or flares, make sure they are firmly packed into the ground.
- Keep children and pets away from naked flames and hot lanterns.
- Make sure any candles, flares and lanterns are fully extinguished when you have finished with them.

On-call firefighters



As a Service, we are reliant on on-call (retained) firefighters – almost two thirds of our operational staff work this duty system to keep our communities safe.

Follow the menu links to find out more about being an on-call firefighter, the process of applying, and what's expected of you if you succeed in your application.

On-call firefighters are part-time staff who make themselves available for emergency call-outs depending on their other commitments. They are usually contracted for between 48 and 120 hours per week, but this can vary. Between them, each fire station team will provide cover for weekdays, evenings, nights and weekends.

How many firefighters are on-call?

Some 60% of firefighters in Dorset and Wiltshire work on an on-call basis, making them hugely important to both the Service and the communities that they serve. Of our 50 stations, the majority are crewed only by on-call firefighters and on-call staff work alongside their wholetime colleagues at many of our other stations.

Who can be an on-call firefighter?

Our on-call staff come from all walks of life: they may be employed, self-employed, parents at home or students. Some work in building or allied trades, whilst others are shop assistants, farmers, typists, factory workers or managers.

What they all have in common is self-reliance, confidence, respect, enthusiasm, team spirit and a willingness to be ready for anything when they are alerted to an emergency.

On-call and wholetime firefighters are expected to meet the same entry standards and they receive the same training and development to enable them to work to common standards.

Who can apply?

You can find out more about the role and current vacancies through these pages, but key requirements for applicants are:



- You must be at least 18 years old when you join us (you can apply once you are 17½)
- You must be able to respond and attend the fire station within **five minutes** (this can vary slightly dependant on location)
- You must have a good standard of physical fitness
- You must have the right to work in the UK

If you are unsure if you can apply, please contact our HR team on 01722 691444 or email recruitment@dwfire.org.uk

Will you contact my main employer?

If you are currently employed, we will need your employer's consent in order for you to become an on-call firefighter, regardless of whether you intend to be available during working hours.

Safe and Well Visits- Home safety

The Malmesbury area has a dedicated Fire Service '**Safe and Well**' advisor who can visit people, within their own homes, advising on home safety and wellbeing.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

If you have thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments, please suggest a Safe and Well visit.

Visit <http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service/> to book one.

Response

Incidents

June 2019

DW FRS were called to 10 incidents in the Malmesbury area.

Category	Malmesbury (58P1)
False Alarm	4
Fire	3
Special Service	3
Total	10

July 2019

DW FRS were called to 13 incidents in the Malmesbury area.

Category	Malmesbury (58P1)
False Alarm	8
Fire	4
Special Service	1
Total	13

Community Safety Plan

DWFRS Community Safety Plan 2018-2022 outlines our plans for the future. It explains the diverse services we provide and how we plan to improve and deliver them over the four-year period. The plan can be found on the DWFRS website <http://www.dwfire.org.uk/community-safety-plan/>

Darren Nixon
 Station Manager
 North West Wiltshire (Chippenham, Corsham, Calne & Malmesbury)
 Email: darren.nixon@dwfire.org.uk
 Tel: 01722 691238
 Mobile: 07860 345294

Report to Malmesbury Area Board
Date of meeting 17 September 2019
Title of report Community Area Grant and Health and Wellbeing Funding

Purpose of the Report:

To consider the applications for funding listed below.

Applicant	Amount requested
Lea Village Hall Committee	£1,399
Sherston Preschool	£2,500
Wiltshire Rural Music	£400

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance.

The funding criteria and application forms are available on the council's website:
<http://www.wiltshire.gov.uk/council/areaboards/areaboardscommunitygrantsscheme.htm>

2. Main Considerations

- 2.1. Councillors will need to be satisfied that funding awarded in the 2019/20 year is made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
- 2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

If all grants are awarded as below, Malmesbury Area Board will have a balance of £31,688 remaining in the 2019/20 Community Area Grants fund, and a balance of £4,030 remaining in the Health and Wellbeing fund.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council’s Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council’s equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
3407	Lea Village Hall Committee	Replace disabled access and ramp	£1,399
<p>Project description:</p> <p>To remove and replace the existing disabled access with a wider entrance, a new door and a new ramp. The existing door is rotting and is not easy to access as it is not very wide and the existing ramp is also rotten and needs to be replaced with a permanent concrete ramp.</p> <p>Input from Community Engagement Manager:</p> <p>This project forms part of the Village Hall’s statutory requirements. Any disabled user of the hall will benefit from the improved disabled access, as well as clubs, private functions and commercial meetings. The access will be safer and easier to use. The improved door and ramp will also be easier and more cost-effective to maintain.</p> <p>The total project cost is £2,797, the remainder of which is being provided by the hall’s reserves.</p>			
<p>Proposal</p> <p>That the Area Board considers the application from Lea Village Hall Committee for £1,399.</p>			

Application ID	Applicant	Project Proposal	Requested
3394	Sherston Preschool	Fencing	£2,500
<p>Project description:</p> <p>The applicant has been fund raising to build a new preschool in Sherston. Planning has now been granted, but conditions of the planning permission were to provide safety fencing around the preschool.</p>			

Input from Community Engagement Manager:

The new preschool will benefit children aged 2-5, and their families, within the local area. The building will also be used to run 'wraparound' care for primary school age children. It will be used by up to 35 children a day. The fencing will make the preschool parking area safe allowing children and families to access the preschool safely, and also allow children and families entering the playground safely which is adjacent to the new preschool. There is currently a lack of preschool provision in the local area, with Sherston Busy Hands Preschool and Sherston Noahs ark nursery closing recently. This preschool will be a great asset to the community, and the fencing is an integral part to making the surrounding area safe for both children, families and staff.

The total project cost for the fencing element of this project is £8,007, the remainder of which is being made up of crowd funding, a grant from Malmesbury Carnival and a grant from Sherston Parish Council.

The total project cost to build the new preschool, including the fencing, is £194,000.

Proposal

That the Area Board determines the application from Sherston Preschool for £2,500.

Application ID	Applicant	Project Proposal	Requested
3433	Wiltshire Rural Music	Music on the Move	£400

Project description:

With Music on the Move, when the library stops the music starts. An inter-generational outreach project set up to encourage rural communities to experience and participate in live music in the heart of their village. In collaboration with Wiltshire Mobile Libraries the project aims to help isolated people discover new music but also to reconnect them to what is on offer at their local library. Key to the project is using talented local musicians and giving audiences a chance to explore and engage with the instruments themselves not just in classical recitals but through music and community workshops for all ages.

Input from Community Engagement Manager:

Many recent studies point to strong evidence that music has a huge impact on the health and wellbeing of isolated communities. This is especially true amongst older residents and those living with dementia but also on young primary school-age children who often do not get a chance to see or interact with music throughout their early-years education.

Music on the Move brings all ages together to help rebuild a sense of community between generations and from all areas of the parish.

By combining the library service with live music, the pilot projects were able to go directly into more isolated villages improving the health and wellbeing of parishioners from all walks of life directly on their doorstep. The benefits of this were that the older generation who traditionally used their library as a community hub were able to mingle with younger children in an emotionally stimulating and supportive environment.

The total project cost is £1,000, the remainder of which is being provided by the charity's reserves.

Proposal

That the Area Board considers the application from Wiltshire Rural Music for £400.

No unpublished documents have been relied upon in the preparation of this report.

Report Author

Penny Bell, Community Engagement Manager

Tel: 01249 706613 Email: penny.bell@wiltshire.gov.uk

Report to Malmesbury Area Board
Date of meeting 10 September 2019
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below.

Applicant	Amount requested
Wessex Week Organisers	£360

Total Youth funding allocated to Malmesbury Area Board 2019/20	£14,704
Total amount awarded so far, 2019/20	£11,277
Amount remaining if all grants are awarded as per report	£3,067

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People Local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2019/20 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision has been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implication

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards and Local Youth Networks must fully consider the equality impacts of their decisions in designing local positive activities for young people in order to meet the Council’s Public Sector Equality Duty.

Youth Grants and Community Area Grants will give local community and voluntary groups, Town and Parish Council’s equal opportunity to receive funding towards community-based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
735	Wessex Week Organisers	Archery and axe throwing	£360
<p>Project Description</p> <p>A day’s event of archery and axe throwing for young people programmed for Saturday 19 October 10.00-16.00 as part of Malmesbury’s 4th Wessex Week series of history events.</p> <p>Wessex Week is a history festival created by local residents and volunteers. The week celebrates Malmesbury’s huge history and particularly the Anglo-Saxon period. Started in 2016, the range of events is to suit everyone. The archery and axe throwing is particularly aimed at the teenage members of the community as an enjoyable experience that reflects a part of Malmesbury’s history. The Cloister Garden site behind Malmesbury Abbey has been a known scene of battle in the C12th. Immediately adjacent in the drive of Abbey House will be a demonstration of weaponry forging by local resident Hector Cole MBE the country’s leading expert in the blacksmith field of mediaeval weaponry.</p> <p>The event is being managed by Wiltshire Outdoor Learning Team, and will be free to participants should this application be successful. All young people from the community will be welcome to have a go, helping to engage them in a positive activity.</p>			
Proposal			

That Malmesbury Area Board considers the recommendation from the Malmesbury Local Youth Network with regards to awarding the sum of £360 from its youth revenue budget 2019/20 to this project.

No unpublished documents have been relied upon in the preparation of this report

Report Author Penny Bell
Community Engagement Manager
Tel: 01225 706613
Email: penny.bell@wiltshire.gov.uk

Wish lists for health and care services in BaNES, Swindon and Wiltshire revealed

Hundreds of people in Bath & North East Somerset, Swindon and Wiltshire have shared their views on how to improve NHS health services where they live.

Increasing the use of technology for booking appointments and data sharing between health services; helping people lead a healthier lifestyle to prevent illness; shortening waiting times for access to GP appointments; and for health professionals to have a better understanding of long-term health conditions, such as autism, were some of the themes that emerged from people in the region.

Their views were shared as part of the Healthwatch #WhatWouldYouDo? campaign and the findings are revealed in a new report.

Nearly 700 residents, patients and their families took part in 'What Would You do?' activities, which launched in March to encourage people in the region to share their views about how extra money from the Government should be spent on local NHS services.

The public were asked to give their views about how local services could improve, and to share ideas about how the NHS can help people live healthier lives and take more control of their care.

Stacey Plumb, Manager at Healthwatch Wiltshire, said: "The Government is investing an additional £20 billion a year until 2023 in the NHS as part of the NHS Long Term Plan. We were asked to help find out what local people thought was the best way for the NHS in Bath & North East Somerset, Swindon and Wiltshire to invest in the right services as part of this plan.



"It was wonderful to listen to so many people keen to make a difference in our local NHS. These views are all in the report and we will now monitor how the local NHS responds."

Dr Ian Orpen, Chair of the BaNES, Swindon and Wiltshire Clinical Board, said: "It's clear that local people have strong views about how health and care services should be organised in the future. We will listen to them and make sure we address their concerns as we draw up plans for how we organise services over the coming years."

The report is being shared with the local NHS and can be viewed on our website.

September 2019

The right healthcare, for you, with you, near you

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

News

GPs to vote on proposal to merge three CCGs

The Governing Bodies of Bath and North East Somerset, Swindon and Wiltshire CCGs have approved the decision to pursue the creation of a single CCG with one Governing Body and one set of statutory duties by 1 April 2020.

Throughout July and August, we have been meeting and discussing the proposal to merge with our stakeholders and gathering their views on our plans. You can add your comments by emailing bsw.mergerfeedback@nhs.net before 3 September 2019.

All feedback will be considered by the three Governing Bodies and our collective GP membership will be invited to vote on a final decision to apply for merger. The Local Medical Committee (LMC) will conduct the voting process which will run from 4 - 17 September 2019.

If we receive membership support, we will then formally apply to NHS England to make a final decision regarding the future of BaNES, Swindon and Wiltshire CCGs. A detailed application to merge needs to be submitted to NHS England by 30 September 2019 to have the full merger in place by April 2020.

We will continue to provide you with updates on the process in the coming months.

Our Health Our Future – engagement to support BSW five year plan

We wrapped up the survey and engagement for Our Health Our Future at the end of July - thanks to everyone who took the time to share their views.

Over six weeks we received more than 1,450 survey response from across Bath and North East Somerset, Swindon and Wiltshire (BSW) and talked with hundreds more at markets, on the streets and in groups at meetings.



Our Health Our Future aimed to find out what was important to people for the future of local health and care services. The feedback we received will help us build our five year plan for services in the BSW region.

Responses are currently being analysed and we will share the key themes and ideas in due course.

To find out more about Our Health Our Future you can visit the website www.ourhealthourfuture.org.

Governing Body meeting

Our next Governing Body meeting is on Tuesday 24 September 2019 at 10am at Southgate House, Pans Lane, Devizes SN10 5EQ.

A BaNES, Swindon and Wiltshire (BSW) Governing Body in Common meeting will be held on Wednesday 25 September 2019 at 6pm in the Kennet Room at the Hilton Hotel, Lydiards Field, Great Western Way, Swindon, SN5 8UZ.

You can read the papers from previous meetings on our website www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public

News archive

Read more news from Wiltshire CCG in our [news archive](http://www.wiltshireccg.nhs.uk/news/news-archive) – www.wiltshireccg.nhs.uk/news/news-archive.

Keep up to date with news and information from Wiltshire CCG on social media.



NHS Wiltshire CCG



@NHSWiltshireCCG

MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Latest Actions & Recommendations	Priority	Who
	Date of meeting: 3rd September 2019 6pm Riverside Community Centre, Malmesbury				
1.	Attendees and apologies				
	Present:	Cllr John Thomson, Cllr Chuck Berry, Cllr Gavin Grant. Ellen Blacker, Martin Rose Roger Budgen, Charles Cook, Peter Clothier, Elizabeth Threlfall, Peter Hatherell			
	Apologies:	Cllr Toby Sturgis, Matt Perrott			
2.	Notes of last meeting				
		The minutes of the previous CATG meeting held on 11 th June 2019 were agreed at the Area Board meeting of 9 th July 2019 These can be viewed via the link below. <u>Malmesbury Area Board 9th July 2019 minutes</u>	Noted		
3.	Financial Position				

MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		<p>Budget 2019-20</p> <ul style="list-style-type: none"> £13,360.00 - CATG allocation 2018-19 £6,858.60 - Underspend from 2018-19 (Inc. committed schemes) £7027.03 - Agreed 3rd party Contributions £27,245.63 Total Budget 2019-20 <p>Committed schemes 2019/20 = £16,094.12 (incl. carry forward schemes from 2018-19)</p> <p>Current Balance £11,151.51</p>			
4.	Top 5 Priority Schemes (Priority 1) Issues shown in GREY are <u>live</u> priority 1 schemes where work has been agreed / orders have been issued but awaiting implementation.				
a)	<p>Issue 4391 / 4660</p> <p>Proposal to CATG for traffic management measures in Oaksey. Letter, dated May 2016 from Richard Moody, Chair Oaksey Parish Council.</p>	<p>Update 20/08/19</p> <p>Works programmed for late October 19. 4 weeks temp road closures.</p>	<p>03/09/19</p> <p>Works instructed with contractor and should be completed prior to next meeting.</p>	1.	MR
b)	<p>Issue 5532 Pinkney</p>	<p>20/09/19</p> <p>Works order issued. Implementation of road marking changes delayed due to impending surface dressing works. Likely Sept 19</p>	<p>03/09/19</p> <p>Works Instructed. Signs erected. Road markings should be completed prior to next meeting</p>	1.	MR

MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

c)	<p><u>Issue 3699 / Issue 4260</u> <u>Issue 4677, 5602</u></p> <p>Road safety concerns about Bristol Street, Malmesbury submitted 8/11/2014</p> <p>The Triangle grid ref ST 930 874. Junction layout at the Triangle War Memorial. submitted 30/09/15</p> <p>Speeding Along Gloucester Road Malmesbury Submitted 04/06/16</p>	<p>20/08/19 20 zone extension and 'no entry' at cross Hayes Car park to be advertised in September. TC have confirmed contribution level of 50%</p>	<p>03/09/19 Extents agreed. Schedules to be issued to regulatory team for advertising in due course.</p>	1.	
d)	<p>Issue 5438 Brinkworth. Submitted 16/06/17</p>	<p>20/08/19 Outline design completed and substantive bid submitted. Awaiting result (Sept)</p>	<p>03/09/19 Awaiting result of substantive bid application</p>	1.	

MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

e)	6344 B4041 Brokenborough	20/08/19 Sign order placed with contractor. Likely September 19. MP to give update on C/way repairs	03/09/19 Works instructed and should be completed prior to next meeting. MR to speak to MP re. carriageway repairs	1.	
f)	No Issue no. Athelston Road / St Aldhelm Road, St Bernard Lovell Rd, Lipman Way waiting restrictions	20/08/19 High St (adj to Kings Arms) also added to proposal. Advertisement September 19	03/09/19 Schedules agreed. Proposal to be advertised in September / October. Implementation November if no objections are received.	1.	
g)	5980 6066 Ingram Street, Malmesbury	20/08/19 To be progressed with issue 3699 (Bristol St 20mph zone) to reduce legal costs. Parking Services have no objections. Linked with Issue 3699 / Issue 4260 Issue 4677 , 5602 Above 50% funding contribution from Town Council confirmed. Advertisement Sept 19	03/09/19 Work to be combined with no entry at Cross Hayes Car park. Schedules to be issued to regulatory team for advertising in due course. Likley Oct 19	1.	

MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

h)	<p>7307 Southside Cottage Corston - Footway</p>	<p>20/08/19 https://www.google.co.uk/maps Trial pit required.</p> <p>Topo investigations to be made prior to design. S104 footpath funding may be available</p> <p>Move issue to Priority 1 but no funding allocation to be made at this stage. S106 / PC contribution to be confirmed once cost is established.</p>	<p>03/09/19 Trial pit required prior to detailed design work. Likely Sept / Oct</p>	1.	
i)	7-19-1 Ashton Keynes	<p>20/08/19 Request 1 – Installation of Support Pole = £688.45 Request 2 – Purchase of SID = £1962.00</p> <p>Purchase of SID not possible through CATG. Area board grant may be possible.</p> <p>SID post can be funded. Agreed to move to priority 1 with 25% contribution from PC.</p> <p>Installation programmed for 6th September 19</p>	<p>03/09/19 Works to be completed by 6th Sept. Remove from tracker</p>	1.	

MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

j)	No issue - B4042 Brinkworth Speed limit Roundels / sign request	20/08/19 Re-submit to system for lining to be completed (£2,614 max, final figure may be approx. £500 less) 50% PC input Move to Priority 1. Works scheduled for September 19. Contribution of £900 from local highways for refresh work. Signs to recreation ground and Village hall on hold pending instruction from PC	03/09/19 Works order place. Some possible signage changes. Parish to confirm requirements.	1.	
Priority 2 / Other Priority issues					
a)	<u>Issue 4317 / Issue 4786 (not logged)</u> Burton Hill SN16 0EW. Dangerous levels of speed on A429 in 40 mph speed limit area between Malmesbury PCC and Grange Lane to Startley Seagry	20/08/19 Issue remains on-hold pending future development.	03/09/19 Development site sold and proposal plans expected soon	2	
b)	<u>Issue 4948</u> Park Road, Malmesbury. Submitted 18/10/16	11/06/19 Issue on-hold pending future development	03/09/19 Development plans expected soon	2.	

MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

c)	Issue 5134 / 5408 Sandpits Lane / Green Lane - Sherston Issue 5288 Easton Town, Brook Hill, Church Street Sherston Submitted 12/04/17	20/06/19 On-hold pending recommendations to neighbourhood plan. Passed and supported at referendum.	03/09/19 NP approved and land transfer in progress. Issue on hold.	2.	
d)	6314 Lea village	20/08/19 Issue remains on hold pending school planning application.	03/09/19 Issue remains on hold pending school planning application	2.	
e)	6520 West Street, Great Somerford. Footway request	20/08/19 https://www.google.co.uk/maps/ Awaiting next action from PC. Issue remains on hold. Danny Everett has agreed that the 40m of ditch can be filled appropriately with membrane and gravel. Further work in that area to be undertaken by local PC if they feel this is necessary.	03/09/19 On hold pending action plan from PC	2.	
f)	6887 The Hill - Little Somerford. Traffic Calming request	20/08/19 30 roundels permissible, however traffic calming in the form of chicanes would require upgrade of street lighting. Speed Cameras no longer in use in Wiltshire. Metro-count Dec 17 Mean = 33.9 mph 85% Speed = 40.5 mph. Eligible for CSW. No action at present time pending success of CSW scheme.	03/09/19 CSW currently in operation. Effectiveness to be evaluated before consideration of further measures.	2.	
g)	6958 Luckington. Request for whites village gates	20/08/19 Site meeting took place May 19. Gates not feasible due to visibility issues. Improved terminal signs possible and designs	03/09/19 Visibility issues rule out use of villages gates. Awaiting instructi from PC	2.	

MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		provided to PC for consideration. On hold pending response from PC			
h)	7109 Baydon Road -Traffic Signal Junction of B4040 / B4696. Request for KEEP CLEAR / Box marking at entrance	<p>20/08/19 https://www.google.co.uk/maps Yellow box marking not suitable for this scenario. 'Keep Clear' would discourage obstruction of access. Space between access and stop line may rule this out.</p> <p>Further site visit made. Late addition to current ad-hoc lining works may be possible.</p>	03/09/19 Works instructed and should be completed prior to next meeting	2.	
i)	7124 7154 Filands / Avenue De Gien	<p><i>'Two paths have been laid either side of a hedge in the Filands Development and in the Avenue De Gien development. I believe it was the developer's intention that these would link up as had been previously agreed with the council to connect the two estates and make it far easier to walk from one to another. This will promote walking in the area and reduce car traffic as there is no other walkable cut through'</i></p> <p>20/08/19 Rights of way team investigating. On hold until developer completes the final stage of work.</p>	03/09/19 Rodger Budgen to undertake site meeting with Developer / Rights of Way and will report back to next meeting.	2.	
j)	7025 Easton Grey. Speed Limit review/ signing request	<p>20/08/19 MR / JT met with Henry Jodrell from Easton Grey PC on the 5th Aug to assess the situation and agree a way forward. Proposal to assess speed limit on both B4040 (50) and village alongside signing changes to be drawn up and costed. Anticipated cost £5,000</p>	03/09/19 Speed limit review on B4040 (50) and Easton Grey village to be undertaken by Atkins . Sign improvements to be considered. Estimated cost £5000d. Parish to contribute	1.	

MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

			25% (£1250 TBC). Move to priority 1.		
6.	New Issues submitted since previous meeting				
k)	7-19-4 B4014 Filands Submitted 7/08/19	<i>Make the existing Filands pedestrian path officially a pedestrian and cycle path from the Tetbury Hill junction round to the BP garage or at least up to the A429</i> https://www.google.co.uk/maps/	03/09/19 MR to site visit and assess.		
l)	7-19-5 Mill Lane Malmesbury Submitted 7/08/19	<i>My request is to allow Mill Lane to have two way access for cycles. This would then provide safe cycle access to/ from town from several parts of town including Reeds Farm and the new Backbridge development avoiding the need to cycle with the busy traffic on Gloucester Road and most of Abbey Row.</i> https://www.google.co.uk/maps/	03/09/19 Legals issues as conversion required under cycle tracks act (1984). MR to investigate further and report to next meeting		
m)	7-19-6 Bristol Street, Malmesbury Submitted 7/08/19	<i>Vehicles travelling too fast in both directions in an area of road which narrows and has a bend with poor visibility. The road is not wide enough for two larger vehicles to pass each other.</i> <i>I'd like to see an alternative more appropriate route for heavy goods vehicles. Traffic calming measures – Ideally a priority system such as that in place along Holloway or speed bumps</i> https://www.google.co.uk/maps/ Metro count request made	03/09/19 Speed bumps discouraged due to environmental impact and proximity of residential properties. Planned extension of 20 zone will include Bristol St. '20' Roundels and new signage proposed.		
n)	7-19-7 Burnivale, Malmesbury Submitted 7/08/19	<i>Speed of traffic using Burnivale. I'd like Signage/20mph/speed humps/warning of no pavements/pedestrians in road. When the 20mph was introduced to Malmesbury Centre, the residents applied to extend the 20mph to Burnivale.</i>	03/09/19 Speed bumps discouraged due to environmental impact and proximity of residential		

MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		Metro count request made https://www.google.co.uk/maps/	properties. Planned extension of 20 zone will include Burnivale. '20' Roundels and new signage proposed.		
	7-19-8 Burnivale, Malmesbury Submitted 7/08/19	<i>Car speeds – cars entering Burnivale off Bristol Street, all at high speeds, 40mph at times. I'd like to see signs or ramp at top end of Burnivale.</i> Metro count request made.	03/09/19 See issues 7-19-7 above		
7.	Other items -				
	Grange Lane – 40 mph speed restriction requested. MR to look at site and advise group.				
8.	Agreement of Priority 1 schemes (max no. 5 schemes to be progressed at any one time)				
	<ol style="list-style-type: none"> 1. 4391 / 4660 20 zone / Traffic management measures in Oaksey 2. 5532 Pinkney Signs / road markings 3. 3699 / 4260/ 4677/ 5602 Bristol Street 20 zone extension / No Entry Cross Hayes Car Park Cost £5,000 (CATG - £2500 TC - £2500) 4. 5438 Brinkworth Footway Phase 1 – Substantive bid. 5. 6344 B4041 Brokenborough Gilboa Cottages - Warning Sign / road markings 6. No issue no. - Athelstan Road, St Aldhelm Road / St Bernard Lovell Road / High St WR's - Cost £3,000. (CATG £1500, TC £1500), 7. 7307 Southside Cottage Corston. (Likely funding by S.106 monies) 8. No issue number - B4042 Brinkworth – Carriageway Roundels and signing. Cost £2,614.00 (CATG £1307, PC £1307) 9. Easton Grey- Speed Limit Assessment and Signing Review – Cost £5000 (CATG £3750, PC £1,250) <p>Issues shown in GREY are <u>live</u> priority 1 schemes where design work has been agreed / orders have been issued but awaiting implementation.</p>				

MALMESBURY COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

9.	Date of Next Meeting:
	3rd December 2019 - Riverside Community Centre 6pm

Malmesbury Community Area Transport Group

Highways Officer – Martin Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Malmesbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Malmesbury Area Board will have a remaining Highways funding balance of **£7851.51** See **APPENDIX 1 below**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report

APPENDIX 1

MALMESBURY CATG		3rd September 19
<u>FINANCIAL SUMMARY</u>		
BUDGET 2019/20		
	£13,360.00	CATG ALLOCATION 2019/20
	£6,858.60	2018-19 underspend
3rd party Contributions		
	£700.00	Sherston PC Pinkney
	£700.00	Malmesbury TC topo Survey @ The Triangle
	£147.92	Brokenborough PC Gilboa Cottages
	£1,500.00	Malmesbury TC WR 50% contribution
	£2,500.00	Malmesbury TC - 20 zone ext TBC
	£172.11	Ashton Keynes PC SID post
	£857.00	Brinkworth PC roundels
	£900.00	Local highways contribution to Brinkworth lining
	£1,250.00	Easton Grey PC TBC
Total Budget 2018-19	£28,945.63	
Scheme Commitments carried forward from 2018-19		
B4040 Pinkney Signs / Road Markings	£2,800.00	Estimate
Brinkworth Footway Phase 1	£0.00	CATG substantive bid £3000 in 2019/20 if successful
Topo survey Malmesbury The Triangle	£1,400.00	50% contribution from TC
B4041 Brokenborough Gilboa cottages Warning Sign /SLOW	£591.67	PC contribution to be confirmed
New Schemes 2019-20		
Athelston Road / St Aldhelm Road / Cowbridge/ High St. WR's	£3,000.00	TC contribution 50%
Ashton Keynes SID Pole.	£688.45	
Malmesbury 20mph zone extension on Bristol Road. / No entry at Cross Hayes car park.	£5,000.00	50% contribution from MTC
Brinkworth Roundels / signs to Village Hall / Recreation Ground	£2,614.00	50% contribution from BPC
Corston - Radnor Park footway	£0.00	Cost to be established. Possible Section 106 funding
Easton grey - Speed limit review and Sign improvements	£5,000.00	
Total commitment	£21,094.12	
Remaining budget	£7,851.51	

Chairman’s Announcements

Subject:	Proposal to increase Downland School capacity
Web contact:	http://consult.wiltshire.gov.uk/portal/education/consultation to increase capacity ?tab=info

Wiltshire Council is proposing to increase the number of places at Downland School from 69 places to 90 from September 2019.

Downland is a special school, situated on the southern edge of Devizes and opened in 1971, that continues to support the needs of children and young people who have an Education Health and Care Plan (EHCP) identified to support their Social, Emotional and Mental Health needs.

Expanding the school is part of Wiltshire’s SEND Local Area plans to increase the number of special school places across the county to meet the needs of the growing number of children and young people with SEND.

An informal pre-publication consultation has recently taken place which concluded on 14 July. It is now necessary to undertake the formal statutory process. This began with publication of a statutory notice on 18 of July 2019. The statutory requirement is for this period to run for 4 weeks. However, as a 4- week period would run into school holidays representation can be made up to 21 September 2019.

Comments can be made via email or letter no later than 21 September 2019 either by writing to Downland Consultation, Children’s Commissioning, Wiltshire Council, Bythesea Rd, Trowbridge, BA14 8JN, emailing SpecialSchools@wiltshire.gov.uk or following the link above to the Wiltshire Council consultation portal.

Chairman's Announcements

Subject:	How Dementia Friendly is Wiltshire?
Web contact:	https://www.healthwatchwiltshire.co.uk/report/2019-07-24/how-dementia-friendly-wiltshire

Healthwatch Wiltshire's latest report is now available online. It gathered the views and experiences of more than 100 people in the county who are affected by dementia.

“How Dementia Friendly is Wiltshire?” focuses on two elements - how local dementia friendly initiatives are working to make their area more dementia friendly, and how much those living with dementia feel they benefit from them.

Healthwatch Wiltshire visited 15 community groups across Wiltshire and invited people to take part in a survey or a 1:1 interview to gather their feedback.

The report details what people living with dementia and their carers value most about dementia friendly initiatives and can be accessed via the link above.

Chairman's Announcements

Subject:	Representation on Special School Provision in North Wiltshire
Web contact:	http://consult.wiltshire.gov.uk/portal/education/

Wiltshire Council would like to draw your attention to its proposal for special schools in north Wiltshire.

There will be a statutory notice published at 9am on Monday 2nd September 2019 regarding the closure of:

- St Nicholas School, (Special) Malmesbury Road, Chippenham, SN15 1QF
- Rowford School, (Special) St Edith's Marsh, Rowde, SN10 2GG
- Larkrise School, (Special) Ashton Street, Trowbridge, BA14 7EB

and the related opening of a new amalgamated special school across the three existing sites.

It is proposed that:

- A new maintained school is established with a single leadership team for the existing St Nicholas, Rowdeford and Larkrise schools as soon as possible, and no later than 1 September 2021.
- The closure of St Nicholas, Rowdeford and Larkrise schools, as related proposal, occurs no later than the 31 August 2021.
- St Nicholas and Larkrise stay in use on their current sites until the new provision is ready, and it is appropriate for children to transition to the new site at Rowdeford.
- The Council will consult on the appropriate number of sites when most of the new places are available.

Wiltshire Council will open the consultation outlined via the link above.

Responses to the proposal (made via an online survey found at the above-mentioned consultation portal) must be received by the Council by 9am on Monday 30 September 2019.

If you or any of your residents have any questions about this, or would like any further information please email SpecialSchools@wiltshire.gov.uk or write to Special Schools Consultation, Commissioning Team, Wiltshire Council, Bythesea Road, Trowbridge, BA14 8JN.

Chairman's Announcements

Subject:	Recycling Week 2019
Web contact:	https://www.recyclenow.com/recycling-knowledge/recycle-week-campaign

Now in its 17th year, Recycle Now's Recycle Week campaign is a celebration of recycling.

The aim of the week is to encourage everyone to recycle more, by helping to understand the benefits of recycling items from all around the home and by offering tips and suggestions to make it easier to recycle!

Recycle Week 2019 will be full of action asking people to rinse, crush, squash, sort and separate. In the bathroom, the kitchen, the office and the great outdoors. Getting them to do something powerful and radical that will really make a difference.

This year's theme: Recycling. It's in our own hands

In 2018 Britain woke up to recycling.

2019 is the year we're taking action.

The theme will be 'Recycling. It's in our own hands' and the campaign will run from 23rd to 29th September.

Wiltshire Council will be issuing a series of social media posts via its Facebook and Twitter accounts, aimed at reminding residents of the wide range of materials that they can recycle through the council's kerbside collection schemes, household recycling centres, as well as making better use of charity re-use shops, and methods to help reducing our reliance on single-use plastics and other packaging.

For residents:

Wiltshire Council's website contains lots of useful information to support its residents in recycling as much of the waste they generate as possible:

<http://www.wiltshire.gov.uk/recycling>

<http://www.wiltshire.gov.uk/what-happens-to-recycling>

<http://www.wiltshire.gov.uk/household-recycling-centres>

Chairman's Announcements

Recycle Now's website also has a range of valuable resources and some can be accessed via the following links:

For businesses:

<https://www.recyclenow.com/recycling-knowledge/getting-started/recycling-at-work>

For schools:

<https://www.recyclenow.com/recycling-knowledge/getting-started/recycling-at-school>